

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
November 21, 2016**

The South Middleton Board of School Directors met on November 21, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. - Absent

Joel Hain, Prin. – BSHS - Absent

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr.

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice

Dr. Jesse White, Prin. – YBMS

**Student Representatives**

William T. Webber

Elaina Clancy

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pohawka

**INTRODUCTIONS AND RECOGNITION - None**

**CITIZENS PARTICIPATION – None**

**ACCEPTANCE OF MINUTES**

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meeting:

-Planning/Regular Board Meeting – 11/7/16

**The motion passed unanimously.**

**FINANCIAL REPORT**

The Board approved the September 2016 Treasurer's Report as attached.

The Board approved payment of General Fund bills represented by checks #54571 to #54601 in the amount of \$578,661.57; and direct deposits represented by PYRL1104 in the amount of \$716,796.16 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15422 to #15436 in the amount of \$6,619.81 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #19884 to #19891 in the amount of \$11,875.76 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #141 to #146 in the amount of \$512,251.75 represented in the attached summary.

The Board approved payment of procurement card transactions for October 2016 in the amount of \$85,041.37 represented in the attached summary.

**The motion passed as follows:**

**Mr. Steven Bear - Yes**

**Mr. Michael Berk -Yes**

**Mrs. Stacey Knavel - Yes**

**Mrs. Elizabeth Meikrantz - Yes**

**Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes**

**Mr. Randy Varner - Abstain**

**Mr. Robert Winters - Yes**

**Mr. Scott Witwer - Yes**

**8 – Yes, 0 – No, 0 – Absent, 1 – Abstention**

**REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

William Webber, Student Representative to the Board, reported on the upcoming production of A Christmas Carol, and on fundraisers for Thon.

Elaina Clancy, Student Representative to the Board, reported on an upcoming blood drive, student athletes that recently committee to colleges, and TSA fundraisers.

Dr. Moyer reported to the Board on the Joseph Otto becoming an Eagle Scout. He also recognized Mrs. Kimberly Spisak, head coach of the girls' field hockey team, for her service and dedication in coaching the team. Several field hockey team members also recognized her for her outstanding coaching abilities.

**NOTICES AND COMMUNICATIONS - None**

**BOARD COMMITTEE REPORTS**

**Policy Committee – Mr. Merlie**

Mr. Merlie reported that the Policy Committee met earlier this evening and reviewed the following policies: #916, #708, #602, #606.1, #607, #609, and #611 through #617.

**Technology Committee – Mr. Bear**

Mr. Bear reported that the Technology Committee met earlier this evening and reviewed the following: BrightBytes Clarity Survey, and zSpace.

**TOPIC DISCUSSION**

Mr. Jeff Straub, of Crabtree, Rohrbaugh & Associates, reviewed Plan Con D & E for the Rice Elementary School, and provided the Board with an update on the construction/renovations to the Iron Forge Elementary School.

Mr. Matthew Ulmer, Business and Operations Manager, reviewed the proposed preliminary budget presentation for the 2017-2018 school year.

**NEW BUSINESS**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the agenda, as amended, for the November 21, 2016 meeting. Note: Policy # 708, 602, and 606.1 were added as policies for a first reading. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the Boiling Springs High School Band to travel to Virginia Beach, VA for three (3) days and two (2) nights, to participate in a musical performance, adjudication/competition, including a clinic. Dates: April 28-30, 2017. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Winters, that the following items be approved in a block motion:

The Board authorized PlanCon D and E for the W.G. Rice Elementary School project, and further authorized the Administration to forward these items to the Pennsylvania Department of Education.

**Policies - First Reading**

The Board approved the First Reading of the following policies:

- Policy #702 - Gifts, Grants and Donations
- Policy #708 – Lending of Equipment and Books
- Policy #601 - Fiscal Objectives
- Policy #602 – Budget Planning
- Policy #603 - Budget Preparation
- Policy #604 - Budget Adoption
- Policy #605 - Tax Levy
- Policy #606 - Tax Collection
- Policy #606.1 – Tax Exonerations – Per Capital, Resident & Occupation Taxes
- Policy #608 - Bank Accounts
- Policy #610 - Purchases Subject to Bid/Quotation

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### **Personnel**

#### **Employment - Extra Duty - Athletics**

That the Board approves the following extra duty, athletic positions for the 2016-2017 school year:

Weight Training Coach (Winter) \$876 – Joseph Metka  
Fitness Center Supervisor \$584 – Rachael Reis

#### **Employment - Extra Duty - Mentor Teachers**

The Board employed mentor teachers as per the attached.

#### **Employment - Extra Duty - Detention Monitor**

That the Board approves the following substitute detention monitor for the 2016-2017 school year:

Christopher Storrick - \$21.96/hr.

#### **Employment - Long-Term Substitute Teacher - Math**

The Board employed the following long-term substitute teacher:

Name: Amanda L. Gable

Position: Math Teacher, Boiling Springs High School (Replacing Amanda Ruane)

Starting Date: 11/22/16 through the end of the 2016-2017 school year

Salary: \$48,111 - Master's, Step 1 (pro-rated)

#### **Employment - Short-Term Family Consumer Science Teacher**

The Board approved the employment of the following short-term substitute:

Name: Laurie S. Gray

Position: Family Consumer Science Teacher - YBMS - (Replacing Jalana Firestone)

Starting Date: Approximately 12/13/16 for 12 weeks

Salary: Master's, Step 1 - \$48,111 (pro-rated)

#### **Resignation - Extra Duty - Athletics**

The Board approved the resignation, with regret, of Kimberly Spisak from the position of Head Field Hockey Coach, effective immediately.

#### **Classified - Termination**

The Board terminated the employment of Donna J. Neal, from the position of Full-Time Custodian, effective immediately. It is noted the employee has waived her right to hearing before the Board.

#### **Classified - Employment**

The Board employed the following classified staff:

Name: Kim Imschweiler, 4 Azalea Dr., Mt. Holly, PA

Position: Full-Time Custodian (Replacing Donna Neal)

Starting Date: 11/9/16

Salary: \$11.29/hr., 8 hrs/day, 261 days/yr.

#### **Classified - Employment - Substitutes**

The Board approved adding the following personnel to the substitute list for the 2016-2017 school year:

Name: Sarah H. Long, 350 High Mountain Rd., Shippensburg

Position: Substitute Nurse (LPN)

Salary: \$15.00/hr.

Name: David Ramirez, 133 Tower Circle, Carlisle, PA

Position: Substitute Custodian

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Salary: \$11.29/hr.

**The motion passed unanimously, with Mr. Winters abstaining on the vote for the PlanCon D & E items only.**

**CITIZENS PARTICIPATION – None**

**FOR THE RECORD**

Mr. Berk announced that the Board will meet in Executive Session following the adjournment of the Regular Board meeting to discuss a personnel matter.

**ADJOURNMENT**

Mr. Winters made a motion, seconded by Mr. Merlie, to adjourn the meeting at 8:22 p.m. **The motion passed unanimously**

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary